

<b>CASE NO.</b> _____
<b>Accepted by:</b> _____
<b>Date:</b> _____
<b>Acct. #</b> _____
<b>Fees:</b> _____
Staff Use Only

## LIMITED DESIGN REVIEW APPLICATION

(Incomplete applications will not be accepted)

PROJECT INFORMATION (Completed by Applicant)		
Development/Project Name:		
ADDRESS/LOCATION:		
PARCEL NUMBER(S):	NET AREA (ACRE/SQ. FT.):	
SECTION:	GROSS AREA (ACRE/SQ. FT.):	
RANGE:	TOWNSHIP:	ZONING:
APPLICANT INFORMATION (Single point of contact)		
NAME:	COMPANY:	
ADDRESS:		
CITY:	STATE:	ZIP CODE:
PHONE NUMBER:	E-MAIL ADDRESS:	
PROPERTY OWNER		
NAME:	COMPANY:	
ADDRESS:		
CITY:	STATE:	ZIP CODE:
PHONE NUMBER:	E-MAIL ADDRESS:	
APPLICATION FEES		
BASE FEE:	Limited Design Review	\$579
Review times in accordance with <a href="#">SB 1598 Policy</a>	<b>TOTAL AMOUNT DUE</b>	<b>\$579</b>

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Project Manager: \_\_\_\_\_ Date: \_\_\_\_\_

**Development Services Department**

11465 W. Civic Center Drive, Avondale, AZ 85323 • Phone (623) 333-4000 • [www.AvondaleAZ.gov/Developmentservices](http://www.AvondaleAZ.gov/Developmentservices)

Per A.R.S. § 9-495, an employee able to provide additional information is available at 623-333-4000 and [EmailDevelopmentServices@avondaleaz.gov](mailto:EmailDevelopmentServices@avondaleaz.gov). All inquiries will receive a response within five business days. Please refer to the notice located on the last page of this document.

**I acknowledge that the following items are required for the processing of my application with the City of Avondale Development Services Department. I understand that the application will be not accepted without the following items and that the City of Avondale reserves the right to request additional information supplementary to this list:**

- Completed application with both the applicant's and owner's original signatures.
- Title report or Deed
- Project narrative, including discussion of proposed changes
- Site plan – 11" x 17" and drawn to scale
- Color elevations – 11" x 17" and drawn to scale
- Material and color palette board(s) not to exceed 8½"x11"
- Each item on the checklist to be submitted digitally online
- Other: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_

**If you have any questions regarding items on this checklist, please contact your project planner.**

**NOTICE:** By participating in any correspondence, telephone conversation, discussion, meeting, or any other communication with an Avondale employee, you agree and acknowledge that: (1) any information provided in a format other than a formal written determination by the designated Zoning Administrator is preliminary in nature and shall not be relied upon for any purpose by the recipient or any other person or entity; (2) any information provided by an Avondale employee is not the equivalent of a title report or a real estate survey; (3) you are responsible for independently researching and verifying the information; (4) an Avondale employee is not authorized to bind the City of Avondale in any manner, except by formal Zoning Administrator determination; and (4) any error, omission, incorrect information, or false information provided by an Avondale employee shall not give rise to any liability on behalf of the City of Avondale.