

CASE NO. _____
Accepted by: _____
Date: _____
Acct # _____
Fees: _____
Staff Use Only

MEDICAL MARIJUANA PLANNING APPLICATION

(Incomplete applications will not be accepted)

PROJECT INFORMATION (Completed by Applicant)		
Legal Project Name:		
Address/Location:		
Parcel Number(s): Section: Township: Range:	Gross Area (Acre/sq. ft.)	Net Area (Acre/sq. ft.): Zoning:

APPLICANT INFORMATION (Single point of contact)			
Name:	Company:		
Address:			
City:	State:	Zip Code:	
Phone Number:	E-mail address:		
Signature of Applicant:			Date:

PROPERTY OWNER			
Name:	Company:		
Address:			
City:	State:	Zip Code:	
Phone Number:	E-mail address:		
Signature of Property Owner:			Date:
Review times in accordance with SB 1598 Policy			

PROPOSED USE	
CASE TYPE	
<input type="checkbox"/> Dispensary	<input type="checkbox"/> Cultivation Associated with a Dispensary
<input type="checkbox"/> Dispensary with Cultivation	<input type="checkbox"/> Designated Caregiver Cultivation

MEDICAL MARIJUANA SUBMITTAL CHECKLIST & ACKNOWLEDGEMENTS

I acknowledge that the following items are required for the processing of my application with the City of Avondale Development Services Department. I understand that the application will be not accepted without the following items and that the City of Avondale reserves the right to request additional information supplementary to this list:

- Completed application with both the applicant's and owner's original signatures
- Fees: \$1528
- Project narrative to include the required information listed below
- Notarized authorization, executed by the property owner, acknowledging, and consenting to the proposed use of the property as a medical marijuana dispensary or a medical marijuana cultivation location
- Notarized certification that none of the medical marijuana dispensary officers or board members has been convicted of any offenses under ARS. § 13-901.03(B) and ARS § 36-2811 as described below
- Title report/deed
- Legal description of property on separate 8½" x 11" sheet
- Site plan (24" x 36 drawn to scale)
- Floor plan – Must demonstrate conformance with ARS 36-2806 (24" x 36 drawn to scale)
- Scale drawing showing compliance with the separation requirements described below
- Each item on the checklist is to be submitted digitally online
- Copy of operation procedures in conformance with ARS 36-2824 (B)(1)(c)

Signature: _____ Printed name: _____

Company: _____ Date: _____

If you have any questions regarding items on this checklist, please contact your project planner.

PROJECT NARRATIVE

The project narrative provides staff with the information necessary to fully evaluate the request for a medical marijuana dispensary and/or cultivation location.

Provide compliance with the following minimum requirements in the Project Narrative:

- If the application is for a medical marijuana cultivation location, the name and location of the medical marijuana dispensary with which it is associated or, in the case of designated caregivers or qualifying patients, the names of the qualifying patients for which the medical marijuana is being cultivated.
- The name, address, and birth date of each officer and board member of the nonprofit medical marijuana dispensary agent.
- The name, address, birth date, and valid registry identification card number of (a) each medical marijuana dispensary agent if the application is related to a medical marijuana dispensary or a related medical marijuana cultivation location; and (b) each designated caregiver and qualifying patient if the application is related to a medical marijuana cultivation location associated with such qualifying patient and designated caregiver.

NOTARIZED CERTIFICATIONS

Provide by separate instrument the following:

- A notarized certification that none of the medical marijuana dispensary officers or board members has been convicted of any of the following offenses:
 - A violent crime, as defined in ARIZ. REV. STAT. § 13-901.03(B), that was classified as a felony in the jurisdiction where the person was convicted.
 - A violation of state or federal controlled substance law that was classified as a felony in the jurisdiction where the person was convicted except an offense for which the sentence, including any term of probation, incarceration or supervised release, was completed ten or more years earlier or an offense involving conduct that would be immune from arrest, prosecution or penalty under Ariz. Rev. Stat. § 36-2811 except that the conduct occurred before the effective date of that statute or was prosecuted by an authority other than the state of Arizona.
- A notarized certification that none of the medical marijuana dispensary officers or board members has served as an officer or board member for a medical marijuana dispensary that has had its registration certificate revoked.

REQUIRED PLANS

Provide the following plans:

- A site plan showing the location of the facility or suite of the facility.
- A floor plan showing the location, dimensions and type of security measures demonstrating that the medical marijuana dispensary or medical marijuana cultivation location will be secured, enclosed, and locked as required by law.

Avondale

Development Services

- A scale drawing depicting the property lines and the separations from the nearest property boundary of the parcel containing the medical marijuana dispensary or medical marijuana cultivation location to the property boundary of the parcel containing any existing uses listed below. If any of the uses are located within fifty (50) feet of the minimum separation, the drawing, showing actual surveyed separations, shall be prepared by a registered land surveyor.

LOCATION / SEPARATION REQUIREMENTS

- A. Medical marijuana dispensaries or medical marijuana cultivation locations are prohibited from being established, operated, or licensed in any City of Avondale zoning district other than A-1.
- B. Medical marijuana dispensaries and medical marijuana cultivation locations shall meet the following minimum separation requirements, measured in a straight line from the closest property boundary line of the parcel containing the medical marijuana dispensary or medical marijuana cultivation location to the closest property boundary line of the parcel containing any existing uses listed below:

Type of Use	Required Distance from Medical Marijuana Dispensary
Medical marijuana dispensary	2,000 feet
Medical marijuana cultivation location	2,000 feet
Residential substance abuse diagnostic and treatment facility or other residential drug or alcohol rehabilitation facility	2,000 feet
Public, private, parochial, charter, dramatic, dancing or music school, a learning center, or other similar school or educational or entertainment facility that caters to children	2,000 feet
Childcare center or registered residential child care facility	2,000 feet
Public library	2,000 feet
Park	2,000 feet
Church or place of worship.	2,000 feet

- C. A medical marijuana cultivation location not associated with an Arizona medical marijuana dispensary is prohibited, and only one medical marijuana cultivation location shall be permitted for the single Arizona medical marijuana dispensary with which it is associated.

SIZE LIMITATIONS

- A. The following size limitations shall apply to any medical marijuana dispensary:
1. The total maximum floor area of a medical marijuana dispensary shall not exceed two thousand five hundred (2,500) square feet.
 2. The secure storage area for the medical marijuana stored at the medical marijuana dispensary shall not exceed five hundred (500) square feet of the total two thousand five hundred (2,500) square foot maximum floor area of a medical marijuana dispensary.
- B. The following size limitations shall apply to any medical marijuana cultivation location associated with a medical marijuana dispensary:
1. The total maximum floor area of a medical marijuana cultivation location shall not exceed three thousand (3,000) square feet.

Development Services Department

11465 W. Civic Center Drive, Avondale, AZ 85323 • Phone (623) 333-4000 • Fax (623) 333-0400 •

www.AvondaleAZ.gov/Developmentservices

Avondale

Development Services

2. The secure storage area for the medical marijuana stored at the medical marijuana cultivation location shall not exceed one thousand (1,000) square feet of the three thousand (3,000) square feet total maximum floor area of a medical marijuana cultivation location.
 3. For a medical marijuana dispensary that also is a medical marijuana cultivation location, the total maximum floor area that may also be used for cultivation and incorporation or processing of the medical marijuana into consumable or edible products inclusive of any secure storage area, shall not exceed three thousand (3,000) square feet. The secure storage area for the medical marijuana stored at a medical marijuana dispensary that also is a cultivation location shall not exceed one thousand five hundred (1,500) square feet.
- C. The following size limitations shall apply to any medical marijuana cultivation location associated with a qualified patient or designated caregiver:
1. All conditions and restrictions for medical marijuana cultivation locations apply except that the designated caregiver cultivation area is limited to a total two hundred fifty (250) square feet maximum, including any storage areas.

SECTION 13 MEDICAL MARIJUANA USES

The City of Avondale Zoning Ordinance provides a complete list of all rules and regulations. To view, visit [Article 13 Marijuana Uses](#)

Development Services Department

11465 W. Civic Center Drive, Avondale, AZ 85323 • Phone (623) 333-4000 • Fax (623) 333-0400 •
www.AvondaleAZ.gov/Developmentservices

NOTICE: By participating in any correspondence, telephone conversation, discussion, meeting, or any other communication with an Avondale employee, you agree and acknowledge that: (1) any information provided in a format other than a formal written determination by the designated Zoning Administrator is preliminary in nature and shall not be relied upon for any purpose by the recipient or any other person or entity; (2) any information provided by an Avondale employee is not the equivalent of a title report or a real estate survey; (3) you are responsible for independently researching and verifying the information; (4) an Avondale employee is not authorized to bind the City of Avondale in any manner, except by formal Zoning Administrator determination; and (4) any error, omission, incorrect information, or false information provided by an Avondale employee shall not give rise to any liability on behalf of the City of Avondale.